



Burnaby Mountain Secondary School

Parent Advisory Council Meeting Minutes

Monday, October 30, 2023 at 7:00pm

Attendees:

Dave Rawnsley (Principal)	Andriana	Carla
Priya Binning (Vice Principle)	Catherine	Shelley
Dan Adrian (Vice Principle)	Tricia	Tina
Teresa Rossiello, (Chair)	Wenfang	
Siva Ramesh (Secretary)	Grace	
Gaurav (Jay) Kapadia, (Treasurer)	Melanie	
Jacque Lane (Parent Ed)	Lee	
Trinity Bissett (DPAC)	Kristin	
Connie Hosie (Member at large)	Amanda	
Ruchika Gupta (DPAC)	Beth	
Lucas Fong (Student)	Ashlin	

1. Welcome & Correspondence call to order at 7:00 pm

2. Minutes of September 2023 Council Meeting

Review, correct or adopt

Motion: To approve the minutes for June 2023 as presented.

Moved and unanimously accepted in the Zoom meeting. MOTION CARRIED.

3. Student Council Update (Lucas)

Grade 8 council representatives have been elected.

Upcoming events:

Tues. Oct 31 - Halloween costume contest

Wed. Nov 1 - throwback Halloween costume contest

Thurs. Nov 2 - Fall scavenger hunt

Fri. Nov 3 - Pumpkin Pie eating contest

Follow the student council on Instagram.

Information also posted on the school bulletin board, this is updated daily, contains useful information.

4. Treasurer's Report (Jay)

Main Operating Account

- Cash is Main account on October 30th 2023: \$2,351.

No cheques have been issued

Gaming Account

- Cash in gaming account is \$8,136.

A cheque for \$2500 was issued for Dry Grad.

We have not received the Gaming Grant yet. An application was submitted in June but the system does not send an acknowledgement. The ministry of education has said that they had not received the application. It has been resubmitted. Waiting for a response. Jay will follow up with the Ministry of Educations.

Action:

All parents are welcome to reach out to our local MLA Katrina Chen: Katrina.Chen.MLA@leg.bc.ca

Parent are welcome to reach out and ask for a follow up from the Gaming Grant staff:

communitygaminggrants@gov.bc.ca

There is a Canada Post Grant that is available

Action: Jay to look into applying for it

Motion: To approve the Treasurer's report as presented.

Moved and unanimously accepted in the Zoom meeting. MOTION CARRIED.

5. Old/New Business

Trinity proposed that we revive the PAC Face Book page.

There was a discussion on the time required to keep the page updated and the importance of not burning out our parent volunteers.

Parents are encouraged to look at the bulletin board that BMSS updates daily.

Action: Trinity to look at some parameters and bring it to the next meeting.

6. Committee Reports

DPAC (Trinity)

DPAC Meetings Attended: 2 regular meetings plus the PAC 101 in September and October 2023

DPAC Reps: Trinity Bissett and Ruchika Gupta

Next DPAC Meeting: November 20, 2023 at Central Secondary School

September 18, 2023 Meeting:

Presentation by Gina Niccoli-Moen Superintendent of Schools:

<https://dpac.burnabyschools.ca/september-dpac-meeting-district-presentations/>

- **Introductions:** to our School Board Trustees and Senior Management, Zone structure and who to contact if we need assistance.
- **The Provincial Proficiency Scale:** for K-9 was explained (Emerging, Developing, Proficient and Extending). What is staying the same, what's changing, and what is required from the MOE. <https://burnabyschools.ca/reporting-and-assessment/>
- **Indigenous Focused Graduation Requirement:** 4 credits of 80 for Dogwood Diploma requirement <https://www2.gov.bc.ca/gov/content/education-training/k-12/support/indigenous-focused-graduation-requirements#:~:text=Effective%20the%202023%2F24%20school,credits%20in%20Indigenou s%2Dfocused%20coursework>
- **Feeding Futures Fund:** will be in its implementation phase this school year. The District will be developing a survey for parents to ensure students who require food security, are receiving the support. They also want to assist students at home too, identify those who are falling through the cracks. *"In all secondary schools, provide students identified in need of additional support for food security with cafeteria meal cards –for breakfast and lunch."* <https://burnabyschools.ca/supporting-students-and-families-with-food-security/>
- **Traffic Study** over the next 5 years will be done to identify the highest risk streets, sidewalks, street signs, foliage blocks. More will be shared at the November meeting.

- **The Accessible BC Act:** “The Burnaby School District has established advisory and working committees to gather information about accessibility and identify barriers in the district. We encourage members of the community to provide feedback in the following ways:”
<https://burnabyschools.ca/accessibility/>
- **SD#41’s Strategic Plan 2019-2024:** <https://burnabyschools.ca/new-strategic-plan/>
- A problem was identified during the meeting. A DPAC Executive was rendered ineligible to be on the Executive because she was not a DPAC Rep at the May AGM (she was the Vice Chair on her PAC) and the Constitution and Bylaws were not followed in being rendered ineligible. She was disputing the decision because precedent has been set by current Executive members. Many more Constitution and Bylaw issues came to light in this meeting, and since then, about quorum, the May AGM elections. However, the conflict ended when it was decided that an Executive meeting would be held right away, which included the DPAC Rep who was disputing.
- As a result, on October 20th at least two of us were rendered ineligible to be on any Committee. The Secretary but who is now the Note Taker (paid position) and myself (Social Media Person-Member At Large)? It’s confusing.
- Also, there are only 6 Executive positions of the 8 Executive positions that are supposed to be filled but we were not told that at this meeting.
- While on the Executive, I was invited to the emergency meeting with Gina and her advice, “you can’t go wrong with being honest and communicative.”
- Minutes for the DPAC May AGM and September meetings have not been posted to the DPAC website.

DPAC 101: Presentation was by Andrea Sinclair who is the former President of the BCCPAC, PAC Chair and M.A.L. from 2004 to her kids’ graduations. [https://dpac.burnabyschools.ca/wp-content/uploads/2023/10/BBY-DPAC Andrea-Sinclair Oct-2023](https://dpac.burnabyschools.ca/wp-content/uploads/2023/10/BBY-DPAC_Andrea-Sinclair_Oct-2023) This is a wealth of information – please read. 😊

Grants: she said, apply for the Canada Post grant – it’s substantive. <https://www.canadapost-postescanada.ca/cpc/en/our-company/giving-back-to-our-communities/canada-post-community-foundation/community-foundation-application.page> Also, she highlighted that grant money should be parent run, parent managed.

Her advice for “best practices”.

- Make plans and electronically document everything (It’s 2023)!
- Communicate, communicate, communicate.
- Connect, involve, engage and nurture – then repeat .
- Divide the work up among the Executive.
- Learn to say no and let it fall if needed.
- Step aside before your child is in their last year –be onsite to mentor.
- Ask for help & say thank you to the helpers.

October 16, 2023 Meeting: A technology presentation was done and we were told the slide show would be available but it hasn’t been posted to the DPAC website.

An update on the DPAC Executive problem was provided. Basically, the Vice-Chair (who is also the BCCPAC President) is Acting Chair while the Chair is away on medical leave. No progress had been made. There were several Executive meetings held but as of October 20th the DPAC Rep who was disputing, had not been invited to any of them.

We were also told that there were only 6 positions of the 8 DPAC Executive positions filled for Burnaby SD and hadn't been filled since the May AGM. Central West Zone needs two DPAC Reps but we were dissuaded from holding a vote to fill them, until this problem is rectified.

As of October 19th, we were told that Gina was close to securing "a facilitator/mediator for the DPAC Executive team. The goal is for this person to have 1 on 1 conversations with each executive so they can get a clear understanding of where the challenges are and then make recommendations to the whole group on how to move forward."

November 1st Deadline— All Burnaby parents have been invited to submit questions to the BCCPAC so they can relay them to the Deputy Minister of Education and Child Care. [Questions for Deputy Minister \(bccpac.bc.ca\)](#)

She will be at the DPAC Summit, which is happening on November 17 and 18th. The BCCPAC is looking forward to hearing from her with an update on current issues in public education.

BMSS PAC Governance (Connie)

Connie, Shelley, Trinity are working on this. Siva gathered other local school PAC constitutions. Please contact PAC if you are interested.

Once initial work is complete the revised constitution will be presented to the PAC Executive.

Aim to present to all the parents at the May AGM for amendment / adoption.

Parent Ed (Jackie)

District Safe School Specialist will give a presentation on substance abuse and communicating with our kids. Date TBD

Scholarship Presentation to be give by the local school specialist Tammy. Tentative date: December 4th. Parent of students in Grade 10 o 12 are encouraged to attend.

Action: Dave to connect with Tammy for her availability. Need to send a zoom invitation

7. Principal's Report & Questions (Mr. Rawnsley; Mr. Adrian; Ms. Binning)

Digital citizenship - New for K to 12, this will tie in with the Literacy goal of digital literacy. Will be completed in ADS class for Grade 8s and for Grade 9's the vice-principals will attend English classes and connect with the students.

Other grades, all teachers continue to have great conversations about digital literacy.

December 1st – The district Principal Beth Applewhite will a presentation to the Grade 9 students

Graduation – the Grade 12 Dry Grad committee are working hard.

They have booked the venue – Rec Room at Brentwood

The buses have also been booked.

Fundraising information below, please support them.

Purdy's Fundraiser - Ends on Nov 27th

<https://fundraising.purdys.com/270756-109672>

Holiday Plant Fundraiser

<https://burnabymountainsecondary.growingsmilesfundraising.com/home>

Frozen Food Fundraisers - Purchase through School Cash Online Ends on Nov 27th

There is a web page under "Parents" on the BMSS website containing information on Grade 12 graduation.

Siva thanked the PAC for their donation to the Dry Grad.

Report Cards – Will be posted on MyEd on November 14th

There are some changes, for Grade 8 and 9, there is language around overall proficiency.

Grade 10 to 12 will have percentages reported.

There will be no reporting with respect to work habit, there will be strength based information in the comments section.

There is no longer “I” but will be replaced by “IE” insufficient evidence, this will give the students an opportunity to show their understanding at a later date.

Last day of semester – January 19th 2024

Though work habit will no longer be reported, the staff want to recognize the efforts of the students.

Provincial Assessment – Grade 12 Literacy assessments will start on October 31st.

Grade 10 literacy and numeracy assessment will be in January.

There will be opportunities to retake in April and June for students who missed the first sitting or want to improve their grade.

Flex Time - Encourage your kids to use flex time. This is instructional time and the teachers are available to help students. Students use this time to catch up on work; prepare for a test; do group activities; and silent reading.

Communication – Positive feedback about the Friday communication from the Principal, will continue with this.

8. Adjournment

Next Meeting: Monday, February 5th 2024 at 7 pm, – In person in the Library

Find us at: [PAC Website](#) | [Burnaby Mountain Secondary School \(burnabyschools.ca\)](#)