



Burnaby Mountain Secondary School

Parent Advisory Council Meeting Minutes

Monday, February 5, 2024 at 7:00pm

Attendees:

Dave Rawnsley (Principal)
Teresa Rossiello, (Chair)
Siva Ramesh (Secretary)
Gaurav (Jay) Kapadia, (Treasurer)
Trinity Bissett (DPAC)
Ruchika Gupta (DPAC)
Lucas Fong (Student)
Caitlin Craig (Student)
Shelley Stevenson
Jestina Ndollah
Miatfa Kromah

1. Welcome & Correspondence call to order at 7:00 pm

2. Minutes of October 2023 Council Meeting

Not available, will be reviewed at the next meeting

3. Student Council Update (Lucas)

Upcoming events:

Mountain Madness this week

Talent show on March 14, audition this week

Week of 12 February will have Valentine related activities

Last week of February will be Pink Shirt Day related activities.

Winter formal on February 28th open to Grade 11 and 12 students.

District Diversity Dance March 6th 6 to 9 pm, open to all students.

4. Treasurer's Report (Jay)

Main Operating Account

Cash is Main account as at January 31, 2024 □ is \$3,056

No cheques have been issued

Gaming Account

Cash in gaming account as of August 31, 2023, is 5,561.

From the last reports, 2 cheques were cashed. One was for dry grad for 2,500, and the second was for PAC membership fees of \$75.

We have not received the grant this year and we have discussed this with the executive and the school. The revised budget is proposed as below.

This will be funded from the \$14,293 funds that are held in a school account on behalf of PAC and the PAC account funds of 5,561. Total funds hence available are \$19,854.

There is a Canada Post Grant that is available.

Action: Jay will be applying for it

Motion: To approve the Treasurer's report as presented by Siva. Seconded by Trinity Moved and unanimously accepted. MOTION CARRIED.

5. Old/New Business

Trinity proposed that we revive the PAC Face Book page.

There was a discussion on the time required to keep the page updated and the importance of not burning out our parent volunteers.

Parents are encouraged to look at the bulletin board that BMSS updates daily.

Action: Trinity to look at some parameters and bring it to the next meeting.

6. Committee Reports

DPAC (Trinity)

DPAC Executive Changes

January 15 th 2024 - I attended the DPAC meeting on Monday night. 2 people have resigned (effective January 31 st), so the DPAC reps deemed it necessary to vote in 2 new people right away. I was nominated to be on the Executive for Caribou Lougheed Zone. So I will be representing Mountain and 10 other schools from this Zone, until the May AGM.

All tolled, 4 new PAC reps have been voted onto DPAC in since September 2023.

January 22 nd 2024 - DPAC Executive meeting was held to discuss the removal of 2 people from the old Executive due to lack of attendance and a few breeches of the Code of Ethics. This was regretful. We voted in a new Chair, Vice Chair, Treasurer and three new secretaries. I was nominated to be Vice Chair. There is one more DPAC Executive position to be filled until the May AGM from Brentwood North and that will happen at the next DPAC meeting. We started the transition between the old Executive and the new Executive. We left the meeting with a list of tasks for everyone to complete - by the next DPAC meeting which is Feb 20 th 2024.

What I've learned: be clear and simple in your constitution and bylaws (code of ethics) because these are relationship guidelines that remind volunteers: to deal with problems in the moment, be honest, kind, open and respectful, do not have silo conversations (include everyone) and don't gossip.

There is a BCCPAC Virtual Town Hall on February 27 th from 7:00-8:30 over Zoom to discuss advocacy training by BCCPAC to honour the following resolution passed last year: "Be it resolved that BCCPAC create a sustainable program to train a minimum of two parent advocate volunteers in any and all BC school districts wishing to participate. And that this program be established with a goal to begin training parent advocates in the 2023-2024 school year and continue until there is adequate resources allocated within the Ministry of Education and Child Care, Office of the Ombudsperson or otherwise deemed redundant." "The Inclusive Education and Anti-Racism Committees are planning the discussion to seek feedback from membership. Join us to brainstorm and help shape what parent advocacy training might look like! What are your top 3 priorities for parent advocacy training?"

The next BCCPAC Parent Education Conference and Annual General Meeting is coming up on May 3-4 in Richmond. <https://bccpac.bc.ca/index.php>

The following items can be submitted from our community: Board of Directors nominations for BCCPAC, 3 PAC/DPAC and 1 grade 12 student Awards, Resolutions for BCCPAC's AGM.

1. Nominations to the Board of Directors - deadline March 31 2024

2. BCCPAC Awards Nominations - deadline February 28 2024

<https://bccpac.bc.ca/index.php/members/awards/bev-hosker-award> The Bev Hosker Motivational Award was established in honour of former BCCPAC Director Bev Hosker.

Bev contributed commendable amounts of time and energy as a tireless advocate for parents and students in the BC public education system on issues such as safe schools and high school math programs. The award honours a parent who is newly involved in their PAC/DPAC and has taken on a leadership role. This award is available annually. (deadline Feb 28 th 2024)

□ <https://bccpac.bc.ca/index.php/members/awards/george-matthews-award> The George Matthews Award for Excellence in Parent Leadership honours a parent whose leadership, dedication, and influence demonstrate to the entire education community the importance of the parent role in education. George Edwin Matthews (1941-2001) was a steadfast supporter of parents in education throughout his years as a manager in Field Services for the Ministry of Education and liaison with BCCPAC. His opinions and judgment were widely respected and his fair-mindedness won him the confidence of the BCCPAC membership. The Award was established in memory of George and to honour his unwavering support of BCCPAC. (deadline Feb 28 th 2024)

□ <https://bccpac.bc.ca/index.php/members/awards/life-membership-award> The Life Membership Award will honour an individual who has provided service to BCCPAC and whose contribution is considered to have been innovative and of significant lasting importance for furthering the inclusion and support of parents in BC's public education system and the improvement of education for children in BC. (deadline Feb 28 th 2024)

□ Educational Award (bccpac.bc.ca) The \$1,000.00 Award is open to any Grade 12 student attending a BCCPAC-member school who is planning to pursue post-secondary studies (academic, vocational, technical or training). The award honours a well-rounded student who is involved and interested in many things and has an understanding of the importance of parent involvement in education. The recipient will receive an award in the amount \$1,000. (deadline Feb 28 th 2024)

3. BCCPAC Resolutions - Deadline Feb 24 th 2024

BMSS PAC Governance (Connie reported by Teresa)

Removed School planning Council (SPC). Review is almost complete.

Will present at the April meeting

Vote at the June meeting

Parent Ed (Jackie reported by Teresa)

Last Parent Ed on Substance Abuse was not well attended, this topic was chosen as a result of a survey by PAC asking parents for suggestions.

Discussed how we can encourage participation.

Will continue to have the Parent information session on Scholarship in the Fall.

Jackie is not able to attend the session to host some sessions, asked for volunteers to help coordinate this.

Dry Grad (Siva)

The Dry Grad will be held at the Rec Room in Brentwood.

Please support fund raising efforts:

Samosa and Purdy's Easter Chocolate Sales on now.

Fundraising to come: 50/50 Draw and Pie Hole Sale

Return it Depo – Support the Dry Grad when you recycle

7. **Principal's Report & Questions (Mr. Rawnsley)**

Updates on school closure – sewage back up followed by snow days. The school is not able to have "make-up" days as a result of these closures.

Medical incident and Automated External Defibrillator (AED) – the staff handled the incident extremely professionally. Acknowledge PAC for providing the AED, BMSS now has 3 AEDs on site. The student is recovering well.

Assessment Week – Students completed different assessments

Report Cards – Out today, go to your MyEd BC Family Portal

Athletics – Proud to note that all the Basketball Teams reached the Paly Off round.

Enrolment projections – there will be a significant increase (1600, usually have 1400) in enrolment next year. For example the Multi Purpose Room will be turned into class rooms.

8. Adjournment

Next Meeting: Monday, April 8th 2024 at 7 pm, by Zoom

Find us at: [PAC Website | Burnaby Mountain Secondary School \(burnabyschools.ca\)](#)