



Burnaby Mountain Secondary School

August 25, 2023

Dear Students and Families,

Welcome to a new school year at Burnaby Mountain Secondary School! I am thrilled to be rejoining the community in my role as Principal and look forward to getting to know all our students and families. I have been a member of the Burnaby Mountain staff in the past and know it to be a safe, inclusive, innovative and caring school community that works to meet the needs of all learners.

To begin the year, it is a good idea to review our school website to get up-to-date information, explore opportunities and familiarize yourself with supports and structures available to students. We also encourage all students and families to review our District's [Code of Conduct](#) to ensure we have a common understanding of the expectations of all members of our community.

Though the beginning of the school year is an exciting time for many, it can be challenging for some students. Please reach out to us if we can help with the transition or if you have any questions or concerns as we head into the fall.

On the back of this letter is important information regarding the first day of school, locker assignments and important dates for the month of September. ***Please note that you will need your student number in order to choose a locker.***

For continuous updates, please visit our website <https://mountain.burnabyschools.ca/> and follow us on twitter: [@bbymountainsec](#).

Sincerely,

D. Rawnsley
Principal
BURNABY MOUNTAIN SECONDARY SCHOOL

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First Day of School – September 5, 2023

Grade 8: All grade 8 students will come to school from 1:00 pm – 2:45 pm

Please note: Grade 8 students will be given a hard copy of schedules during their orientation.

Grade 9-12: All grade 9-12 students will attend their Period 1 class from 10:00 am – 11:00 am

Please note Students in grade 9 through 12 **must** check their school schedule **before** coming to school on Tuesday, September 5th. Instructions on how to view schedules (in the MyEd BC database) are included in the “Instructions for Checking Schedules” section below.

Instructions for Checking Schedules

Please note: In order to prepare schedules, MyEd accounts have been disabled until the *afternoon* of September 1st.

Students should follow the instructions [here](#) for checking their schedules. Parents can also check student schedules. However, parents will see the schedule differently. Please click [here](#) for parent instructions.

School Schedule (regular classes will begin on September 6th)

Mon - Thurs		Friday
8:35 – 9:05 (30 min)	Flexible Student Support Time	8:35 – 9:25 (50 min)
9:05 – 10:17 (72 min)	Period 1 / Period 5	9:25 – 10:32 (67 min)
10:17 – 10:32 (15 min)	Nutrition Break	10:32 – 10:47 (15 min)
10:32 – 11:44 (72 min)	Period 2 / Period 6	10:47 – 11:54 (67 min)
11:44 – 12:29	Lunch	11:54 – 12:39 (45 min)
12:29 – 1:41 (72 min)	Period 3 / Period 7	12:39 – 1:46 (67 min)
1:41 – 1:48 (7 min)	Break	1:46 – 1:53 (7 min)
1:48 – 3:00 (72 min)	Period 4 / Period 8	1:53 – 3:00 (67 min)

What is Flexible Student Support Time?

- Working with students to support student learning.
- Personalized non-enrolling instructional time to support student learning choice and agency.
- Opportunity for group work/collaboration with peers.
- Time for linear learning support or enrichment – students can connect with their classroom teacher and other support personnel.

More information will be provided to students in their opening orientation.

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Important Dates

- September 6..... Photo Day
- September 11..... 7:00 p.m. PAC Meeting (in person)
- September 21..... Terry Fox Run (period 2)
- September 21..... 6:00 p.m. Meet the Teacher
- September 22..... Professional Development Day (no classes)
- September 29..... Orange Shirt Day

For the most up-to-date event information, please see the **online** calendar:

<https://mountain.burnabyschools.ca/calendar/>

Locker Selection

The locker database will be available **Wednesday, August 30** for Grade 8 and International Students and **Friday, September 1st** for students in Grades 9-12. If needed, students can visit the computer lab to choose their locker on the first day of school. Students login using their student number as both the user id and password. Students should visit the following webpage to choose a locker:

<https://mountainburnaby.lockergm.net/>

Students can also access the locker database from Mountain's website. Under the "Quick Links" section, click "School Lockers". Before signing in, please click the "Before you Begin" link for instructions. **Please note that once a locker has been chosen, students will not be able to change it.** This is for security purposes and ensures that only the student assigned to a locker has the combination. Please encourage your child to plan ahead if they want to be beside friends.

Course Change Requests

This year, we will be processing **all change requests via e-mail**. Students should send any requests to the counsellor assigned to their last name. Counsellors will do their best to honour requests, but there are limitations based on what is available.

COUNSELLORS		
Tracy Arron (Mon -Fri)	A – Go	tracy.aron@burnabyschools.ca
Jennifer Duhamel-Conover (Mon-Fri)	Gr – Me	jennifer.duhamelconover@burnabyschools.ca
Jim Gatzke (Tue, Wed, Thurs)	Mi – Ry	james.gatzke@burnabyschools.ca
Eryn Hart (Mon-Fri)	Sa – Z	eryn.hart@burnabyschools.ca

Please include a cell phone number where you can be reached.

COUNSELLORS WILL ONLY MAKE COURSE CHANGES IF THERE IS A LEGITIMATE ERROR IN A STUDENT'S SCHEDULE

TIMETABLE ERRORS INCLUDE THE FOLLOWING:

- *You are missing a class (have fewer than 8 Courses)*
- *You are in a class that you have successfully completed*
- *You are missing a course that is required for Graduation*

COUNSELLORS WILL NOT MAKE CHANGES IF...

- *You want a different teacher*
- *You don't like the time of day a class is offered*
- *Your friends aren't in your class*

Counsellors know this can be a stressful time for students, and they appreciate your patience.