



Burnaby Mountain Secondary School

August 24, 2022

Dear Parents/Guardians and Students:

RE: School Start-up for 2022-2023 School Year

Welcome to a new and exciting year at Burnaby Mountain Secondary School. To begin the year, it is important to review the Mission Statement developed by staff, students and parents.

BURNABY MOUNTAIN MISSION STATEMENT

- Our purpose is to develop lifelong learners who demonstrate respect for themselves, for others, and for the environment.
- Our focus is to educate students so they can participate actively as contributing citizens in a changing world.
- Our commitment is to provide a safe, supportive learning environment where individual potential is nourished, and learners are challenged to reach for excellence.

Our School Motto, “**RESPECT, EXCELLENCE, AND RESPONSIBILITY**”, supports our Mission Statement and provides the foundation for our teaching and learning. Our Mission Statement and Motto guide us; however, our goals provide direction, objectives and strategies. The goals focus on school improvement and meeting the needs of all learners. As a school community, we strive to create an environment where all staff and students feel safe in an inclusive environment. We encourage all students and families to review our District’s [Code of Conduct](#).

SCHOOL GOALS:

- **Goal # 1 Literacy:** Foster an educated, responsible, and reflective community of Digitally literate citizens.
- **Goal # 2 Healthy Schools:** To promote understanding and practice of mental health & well-being, and to promote healthy trusting relationships within the school community.

OTHER INFORMATION:

On the back of this letter is important information regarding the first day of school, locker assignments and important dates for the month of September. ***Please note that you will need your student number in order to choose a locker.*** For continuous updates please visit our website <https://mountain.burnabyschools.ca/> and follow us on twitter: [@bbymountainsec](#).

Sincerely,

L. Kristmanson
Principal

BURNABY MOUNTAIN SECONDARY SCHOOL

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First Day of School – September 6, 2022

Students in Grade 9 through 12 **must** check their school schedule **before** coming to school on Tuesday, September 6th. Please see the links below for instructions on how to view schedules from the MyEd BC database.

Grade	Location	Time
Grade 8 Students	Gym 2	10:00 am – 12:00 pm
Grade 9 Students	Period 1 class	11:30 am – 12:00 pm
Grade 10 Students	Gym 1	11:00 am – 12:00 pm
Grade 11 Students	Gym 1	1:00 pm – 2:00 pm
Grade 12 Students	Gym 1	2:00 pm – 3:00 pm

Students will be dismissed after opening day assemblies and activities

Instructions for Checking Schedules

Please note: Grade 8 students will be given a hard copy of schedules during their orientation. In order to prepare schedules, MyEd accounts have been disabled until the *afternoon* of September 2nd.

Students should follow the instructions [here](#) for checking their schedules. Parents can also check student schedules. However, parents will see the schedule differently. Please click [here](#) for parent instructions.

School Schedule (regular classes will begin on September 7th)

(Mon-Thu)	Mon	Tue	Wed	Thu	Fri	(Fri Only)
8:40-9:00	Flexible Student Support Time				Extended Flex/Collab	8:35-9:20
9:05-10:20	Period 1	Period 1	Period 1	Period 1	Period 1	9:25-10:30
10:20-10:30	Break				Break	10:30-10:40
10:35-11:45	Period 2	Period 2	Period 2	Period 2	Period 2	10:45-11:55
11:45-12:25	Lunch				Lunch	11:55-12:35
12:30-1:45	Period 3	Period 3	Period 3	Period 3	Period 3	12:40-1:45
1:50-3:00	Period 4	Period 4	Period 4	Period 4	Period 4	1:50-3:00

What is Flexible Student Support Time?

- Working with students to support student learning.
- Personalized non-enrolling instructional time to support student learning choice and agency.
- Opportunity for group work/collaboration with peers.
- Time for linear learning support or enrichment – students can connect with their classroom teacher and other support personnel.

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More information will be provided to students in their opening orientation.

Important Dates

- September 7..... Photo Day
- September 12..... 7:00 p.m. PAC Meeting (online)
- September 15..... PAC Virtual Parent Session (Key to Scholarships)
- September 22..... Terry Fox Run
- September 22..... 6:00 p.m. Meet the Teacher
- September 23..... Professional Development Day (no classes)
- September 29..... Orange Shirt Day
- September 30..... National Day for Truth & Reconciliation (school closed)

For the most up-to-date event information, please see the **online** calendar:

<https://mountain.burnabyschools.ca/calendar/>

Locker Selection

The locker database will be available **Wednesday, August 31st** for Grade 8 and International Students and **Friday, September 2nd** for all other students. If needed, students can visit the computer lab to choose their locker on the first day of school.

Students should visit the following webpage: <https://mountainburnaby.lockergm.net/> to choose a locker. This link can also be found on Burnaby Mountain's website under the "Quick Links" section. Instructions for logging in are included below and can also be found by clicking "Before you Begin" from the login screen. *Please note that once a locker has been chosen, students will not be able to change it*, plan ahead if you want to be beside friends. This is for security purposes and ensures that only the student assigned to a locker has the combination.

HOW TO CHOOSE A LOCKER	WHERE TO FIND THE COMBINATION FOR MY LOCKER
<ol style="list-style-type: none"> 1. Login using your student number («Pupil_») as both your login name and password 2. On the home page click "New Rental" 3. Choose the "floor" and "area" you want your locker to be <ol style="list-style-type: none"> i. NOTE: if you choose floor 1, the area must be either 1north or 1south, etc. 4. Click "Search" to see the available lockers in this section 5. Select any available locker and click "Next" 6. Choose the "Rental Term" from the drop-down list (current school year) 7. Scroll down to read and agree to the Terms and Conditions 8. Click "Pay Now" to confirm the rental (there is no charge for the locker) 9. Click the link to return to the "Home Page" 	<ol style="list-style-type: none"> 1. Go to Mountain's website www.mountain.burnabyschools.ca 2. Click "School Lockers" under the "Quick Links" section 3. Use your student number to login 4. From the "Home Page", click the "Combination" button

Course Change Requests

This year, we will be processing **all change requests via e-mail**. Students should send any requests to the counsellor assigned to their last name. Counsellors will do their best to honour requests, but there are limitations based on what is available.

COUNSELLORS		
Tracy Arron (Mon -Fri)	A – Go	tracy.arron@burnabyschools.ca
Jennifer Duhamel-Conover (Mon-Fri)	Gr – Me	jennifer.duhamelconover@burnabyschools.ca
Jim Gatzke (Tue, Wed, Thurs)	Mi – Ry	james.gatzke@burnabyschools.ca
Eryn Hart (Mon-Fri)	Sa – Z	eryn.hart@burnabyschools.ca

Please include a cell phone number where you can be reached.

COUNSELLORS WILL ONLY MAKE COURSE CHANGES IF THERE IS A LEGITIMATE ERROR IN A STUDENT'S SCHEDULE

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TIMETABLE ERRORS INCLUDE THE FOLLOWING:

- *You are missing a class (have fewer than 8 Courses)*
- *You are in a class that you have successfully completed*
- *You are missing a course that is required for Graduation*

COUNSELLORS WILL NOT MAKE CHANGES IF...

- *You want a different teacher*
- *You don't like the time of day a class is offered*
- *Your friends aren't in your class*

Counsellors know this can be a stressful time for students, and they appreciate your patience.

Health and Safety

We are working under the guidance of public health authorities and the Ministry of Education. More information will be provided to students and families as information is shared with us.