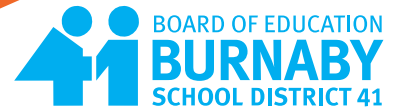


Summer Session 2015

Secondary



CLASSES START JULY 2

- Regular Credit Courses
- Preview Courses
- Grade 7/8 Transition Courses
- Advance Credit Courses
- ELL Program
- Byte Camp (Starts June 29)

PROGRAM SITES

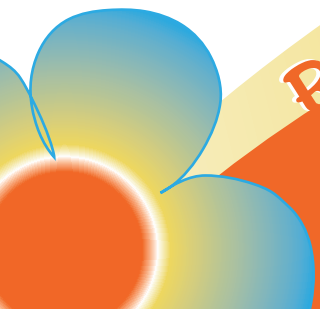
Burnaby Mountain
Burnaby North
Byrne Creek
Moscrop

REGISTER ONLINE APRIL 7

TUITION-FREE?

See page 2 to find out if you are eligible*

For course information: www.burnabyce.ca or 604-296-6902



3 WAYS TO REGISTER

Burnaby School District students require a Personal Education Number (PEN) for a tuition-free course.

Those not eligible for a tuition-free course or those signing up for courses requiring tuition must pay by cash, money order or Visa or Mastercard.

- 1 Online** www.burnabyce.ca
until June 29
- 2 By Phone** 604-296-6902
April 13 - June 29: Mon - Fri 9:30am - 4pm
June 30: 9 - 10:30am
- 3 In Person**
Administration Office 5325 Kincaid St
(International & Continuing Education Building)
April 20 - 23: Mon - Thurs 9am - 3pm & 5 - 7pm
April 24 - June 26: Mon - Fri 9am - 3pm
June 29: Mon 9am - 3pm & 5 - 7pm
June 30: Tues 10:30am - 12pm

CURRENT GRADE 12 STUDENTS must register in person and provide their Personal Education Number (PEN)

Transfers

A \$35 fee will be charged for all requested transfers unless the transfer is recommended by the Burnaby School District. **JULY 7: FINAL DAY FOR TRANSFERS**

Refunds for Courses requiring a Fee

A \$35 registration fee will be retained for all requested refunds for courses requiring tuition fees. Requests for refunds must be made in writing and include original receipt. **JULY 7: FINAL DAY FOR REFUNDS**

A refundable \$100 textbook deposit is required at time of registration for **ALL** grade 8-12 academic courses (regular, preview and advance credit courses). **SEPTEMBER 30: FINAL DAY FOR TEXTBOOK DEPOSIT REFUNDS**

Course Locations & Cancellations

Courses and their locations cannot be guaranteed. Course offerings are subject to sufficient enrolment and may be moved or cancelled prior to the course commencing. **For updated information visit www.burnabyce.ca**

Summer Session Secondary

Are you eligible

A limited number of academic courses are funded by the BC Ministry of Education making them tuition-free for eligible students who meet the following criteria. Full attendance is required.

There is no course fee for academic courses if you meet all of the following criteria:

- you are under 19 years (born after June 30, 1996)
- you are a Canadian Citizen, permanent resident or convention refugee
- you attended a BC school in the 2014-15 school year
- you and your parent/guardian currently reside in BC
- you have a BC Personal Education Number (PEN)
- you have completed the prerequisite course or obtained a *Permission to Attend* form from your home school

Non-Burnaby School District Students

Students who do not attend a district school must register in person. A PEN number is required for a tuition-free course for BC students. The following documents are also required:

1. Proof of residence (2 required)

- Completed Agreement of Purchase; or
- Residential Tenancy Agreement; or
- Property tax notice; or
- Hydro/utility bill; or
- BC Driver's License; or
- Documentation from a government agency or financial institution

AND

2. Proof of citizenship (1 required)

- Canadian Birth Certificate; or
- Citizenship card with photo ID; or
- Citizenship and Immigration Canada (CIC) documentation

AND

3. Copy of the student's most recent school marks

- Student's most recent report card; or
- Transcript of academic record

IMPORTANT: Summer Session students must present their final report card to their Summer Session teacher by Friday July 7.